

# ADAMS TECHNOLOGY SYSTEMS

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## ATSSC STANDARD OPERATING PROCEDURE

SOP for:	<b>EPA LABEL FORMAT SAMPLES</b>	REV# <b>05</b>	SOP# <b>48</b>
SOP Written/Revised by:	Rob R. Adams, Jr	Rev. Date:	12/09/07

### I. PURPOSE

Adams Technology State Pesticide Registration Service Center (ATSSC) is often asked to review EPA Pesticide Labels for the correct formatting. This SOP shows actual samples of the proper format required for the various sections of the label..

### II. RESPONSIBILITY

Primary: Senior Registration Specialists  
Secondary: ATSSC Service Center Manager

### III. PROCEDURE

1. ATSSC must have an Adobe Acrobat pdf file of the label that has been exported out of the Graphic Artist's software program. Paper copies and scans are not acceptable for the states and should not be used for the format review.
2. The EPA format review will be done with the above pdf file in Adobe Acrobat, using the pdf Comment and Notes tool.
3. Use the following samples of the proper format for the various sections of an EPA Pesticide Label.
4. These are samples of the proper format ONLY. The actual language should be as per the EPA Stamped Label and EPA Comment Letter.
5. Type size should be a minimum of 6 point. Refer to ATSSC SOP11-Type Size Chart for the correct type size of the Signal Words, Storage and Disposal heading, etc. This is critical and regulated by the EPA Regulations.
6. The guiding principal on labels that have space problems is: The EPA is not interested in the graphics, company trade dress or label claims. The most important thing is to get all of the precautionary, safety and directions formatted properly and on the label. The other things are secondary.
7. If space on the label is a concern, bring these problems to your supervisor's attention for ideas on how to make everything fit properly.
8. After the review is completed, route the files to your supervisor for a second review and forwarding the files back to the Graphic Artist for correction.
9. When the review is completed, save it as a pdf file. Add the following to the proper ATSSC file name: "...\_LABELcomments.pdf" Email back to the Graphic Artist for corrections.

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## SOP-48 EPA Label Format Samples

### “Ingredients Statement:”

<b>ACTIVE INGREDIENTS:</b>	
Permethrin* . . . . .	0.25%
Active Ingredient #2 . . . . .	0.25%
<b>OTHER INGREDIENTS:</b> . . . . .	99.50%
	<b>TOTAL: . . .</b> 100.00%
*(3-phenoxyphenyl)methyl ± cis/trans 3-(2,2-dichloroethenyl) 2,dimethylcyclopropanecarboxylate Cis/trans ratio: min. 35% ± cis and max 65% ± trans	

### “Keep Out of Reach of Children” (KOROC) Box:”

**KEEP OUT OF REACH OF CHILDREN  
CAUTION**  
See Back [Side] Panel for Precautionary Statements

### “Precautionary Statement:”

**PRECAUTIONARY STATEMENT  
HAZARDS TO HUMANS AND DOMESTIC ANIMALS  
CAUTION**

### “Directions for Use:”

#### **DIRECTIONS FOR USE**

It is a violation of Federal law to use this product in a manner inconsistent with it’s labeling

### “Storage and Disposal:” (as per EPA PR Notice 2001-6 and Label Review Manual 1996 - Ch 13)

This must be set apart and clearly distinguishable from other directions for use. Blocking these statements with a solid line is suggested as a means of increasing their prominence. See example below:

**STORAGE and DISPOSAL**  
**STORAGE:** Store in a cool, dry place out of the reach of children  
**DISPOSAL:** Nonrefillable container. Do not reuse or refill this container. Offer for recycling, if available.

### “FIRST AID:” See ATS SOP# 49 - EPA First Aid Format and EPA PR Notice 2001-1 for details

### “ESL and REV dates:” ESL091099 REV041603